LSO TITLE	FMT 600 PROCEDURES	LSO NUMBER	11
LAST REVISED	DEC 15	SPONSOR	MTWO
JSP 800 Vol 5 Pt 1 (V5.0 - Nov 14)			

Reference:

A.   JSP 800 Vol 5 Road Transport.

GENERAL

1.   The FMT 600 has a dual purpose:

  a.   It serves as an identity document for authorised service drivers.

  b.   Indicates that civilian holders are permitted to drive service vehicles on authorised journeys while on duty.

RESPONSIBILITIES

2.   Company commanders are to satisfy themselves that their drivers are capable of driving their vehicles safety and are in possession of a full driving licence for the type of vehicle. The MTWO is responsible to the Commandant to ensure that all individuals whose duties require them to drive an MOD vehicle must be in possession of an FMT 600 (permit to drive vehicles).

AIM

3.   The aim of this instruction is to outline the procedure to be adopted for the issue of FMT 600.

TASKS

4.   a.   Once Company's have identified their drivers they are to arrange with the CAA for those individuals to take the UK Traffic Regulations Test (Highway Code) in conjunction with the references above.

  b.   The MTWO is to consolidate the results by Company's and prepare an FMT 600 register and issue FMT 600 permits.

  c.   Company's are ensure that drivers in their unit are sent for the appropriate familiarisation training through the CAA before they are allowed to drive vehicles and are to liaise with the MTWO when individuals require their FMT 600 renewed.

  d.   The MTWO is only to issue permits

     e.   Highway Code tests must be completed every 5 years.

     f.   A copy of the drivers DVLA license (utilising the DVLA online licence access site) must be forwarded to the MTWO every 12 months.

     g.   A certificate for drivers compliance with Drivers Standing Orders must be signed and forwarded to the MTWO every 12 months.

EXECUTION

5.   The above instruction is to be carried out in conjunction with the references above and further instructions which; may be issued by the MTWO/MT rep.

6.   Once issued the FMT 600 becomes an accountable document and as such must be returned to the MTWO should an individual leave the service. The onus of ensuring this happens is on the company.